

VILLAGE OF GLENCOE
PLAN COMMISSION

Meeting Minutes
January 25, 2017

1. CALL TO ORDER

A regular meeting of the Plan Commission of the Village of Glencoe, Cook County was called to order by Chairman Thomas in the Village Hall Council Chamber at 7:34 p.m. on the 25 day of January 2017.

2. ROLL CALL

The following were present:

Caren Thomas, Chairman, Public-at-Large Representative
Barbara Miller, Vice-Chairman, Village Board Representative
Louis Goldman, Glencoe Public Library Representative
Ed Goodale, Public-at-Large Representative
Marya Morris, Public-at-Large Representative
Dudley Onderdonk, Glencoe Park District Representative
Gary Ruben, School District #35 Representative
Tom Scheckelhoff, Historic Preservation Commission Representative

The following were absent:

Bruce Huvad, Public-at-Large Representative

The following were also present:

Dale Thomas, Village Trustee
David Mau, Director of Public Works
Nathan Parch, Planning & Development Administrator

3. CONSIDER THE NOVEMBER 9, 2016 PLAN COMMISSION MEETING MINUTES

The minutes from the November 9, 2016 Plan Commission meeting were approved.

4. PUBLIC COMMENT TIME

None

5. REFERENCE THE VILLAGE BOARD'S DECEMBER 15, 2016 APPROVAL OF THE DOWNTOWN PLAN

Chairman Thomas reported that the Village Board approved the Downtown Plan as recommended by the Plan Commission at their meeting on December 15, 2016. Chairman Thomas shared that the Board was supportive of the plan and the planning process.

Vice-Chairman Miller underscored Chairman Thomas' comments and noted that the Board will look to the expertise and experience of the Plan Commission as it moves forward with implementing the recommendations included in the plan.

The Commission reflected on the process of preparing the Downtown Plan. Chairman Thomas reviewed a series of slides listing 10 broad steps that became the blueprint for developing the policy recommendations included in the plan. Commissioners acknowledged that the widespread support for the Plan was attributed to the planning process and its interwoven consensus building, which was not fully established at the onset, but developed over time. For this reason Commissioners agreed that the process should be memorialized in the public record as a valued approach for planning that could be referenced again when determined to be appropriate and feasible.

It was moved and seconded to incorporate the 10 steps that outlined the Downtown TuneUp Planning Process into the January 25, 2017 Plan Commission meeting minutes. The motion was approved by the following vote:

AYES: Goldman, Goodale, Miller, Morris, Onderdonk, Ruben, Scheckelhoff, and Thomas
NAYS: None
ABSTAIN: None
ABSENT: Huvad

6. STANDING COMMITTEE REPORTS

Chairman Thomas stated that Executive Director Lisa Sheppard would attend a future meeting to present a summary of the Park District's Master Plan, which was approved in 2015.

Commissioner Scheckelhoff reported that the Historic Preservation Commission is working with staff to create a story-map on the Village's website that provides photos and details of local homes that have historic and/or architectural significance.

Commissioner Onderdonk reported that Lisa Sheppard received the 2017 award for Outstanding Park Professional from the Illinois Park and Recreation Association. He also provided updates on several current and recently completed Park District initiatives.

7. SCHEDULE NEXT MEETING OF THE PLAN COMMISSION

The Plan Commission agreed to cancel the February meeting unless there was new business to discuss.

8. ADJOURNMENT

The meeting was adjourned at 8:18 p.m.

Respectfully submitted,

Nathan Parch
Planning & Development Administrator



Downtown TuneUp Planning Process, 2014-2016

1. Review/study pertinent current Village information
2. Review pertinent history
3. Learn best practices
4. Create outreach plan
5. Listen and learn:
 - a. from the Community
 - b. from experts/specialized professions
6. Undertake research, including data collection/interpretation where needed



Downtown TuneUp Planning Process, 2014-2016

7. Organize input from community and experts
8. Discuss emerging policy issues/alternatives/priorities
9. Disseminate inclusive draft of policy issues/alternatives/priorities to identify emerging community consensus as well as the viewpoints of Commissioners in light of 1-8 above
10. Draft preliminary plan, disseminate draft, edit and refine draft based on feedback and discussion of same--prepare, review and edit final plan